

Waterloo Public Library

2019 Annual General Meeting Via Zoom

2019 Annual General Meeting Minutes

June 24, 2020

Waterloo Public Library – 2019 AGM Minutes – 24/06/2020

Board Members Attending: K. Coviello (Chair); D. Charlton (Vice Chair) S.S. Ahmad; Councillor D. Freeman; R. Harder; K. McManus; J. Strong; B. Zubi

Absent: F. Mensink

Staff: L. Clarke (CEO); A. Kipfer (Manager, Marketing & Communications)

1. Call to order:

1.1 Land Acknowledgment

K. Coviello (Chair) called the meeting to order.

2. Approval of the agenda

Moved by K. McManus, seconded by D. Charlton, that the agenda be approved.

Motion carried.

3. Disclosure of pecuniary interest and the nature thereof

None.

4. Ratification of the minutes of the 2018 Annual General Meeting

Moved by S.S. Ahmad, seconded by D. Charlton, to ratify the minutes of the 2018 AGM.

Motion carried.

5. Chair Annual Report – K. Coviello

Received.

6. Committee Chair Annual Report

6.1 Finance and Resources Committee– J. Strong

Received.

7. CEO Annual Report – L. Clarke

Received.

8. Nominations and Elections

CEO L. Clarke assumed the role of Chair.

8.1 Election of Board Chair

L. Clarke called for nominations for the Chair.

Moved by S.S. Ahmad, seconded by D. Charlton, that K. Coviello be nominated for the position of Chair of the Library Board.

Motion carried.

K. Coviello accepted the nomination.

Moved by J. Strong, seconded by D. Freeman, that the nominations be closed.

Motion carried.

K. Coviello was acclaimed Chair of the Board.

8.2 Election of the Vice Chair

K. Coviello called for nominations for the Vice Chair.

Moved by R. Harder, seconded by S.S. Ahmad, that D. Charlton that be nominated for the position of Vice Chair of the Library Board.

Motion carried.

D. Charlton accepted the nomination.

Moved by J. Strong, seconded by R. Harder, that nominations be closed.

Motion carried.

D. Charlton was acclaimed Vice Chair of the Board.

8.3 Election of Committee Chairs

8.3.1 Fundraising and Outreach Committee

K. Coviello called for nominations for the position of Chair of the Fundraising and Outreach Committee.

Moved by D. Charlton, seconded by J. Strong, that R. Harder be nominated for the position of Chair of the Fundraising and Outreach Committee.

Motion carried.

Ms. Harder accepted the nomination.

Moved by S.S. Ahmad, seconded by K. McManus, that nominations be closed.

Motion carried.

R. Harder was acclaimed Chair of the Fundraising and Outreach Committee.

8.3.2 Finance and Resources Committee

K. Coviello called for nominations for the position of Chair of the Finance and Resources Committee.

Moved by S.S. Ahmad, seconded by D. Charlton, that J. Strong be nominated for the position of Chair of the Finance and Resources Committee.

Mr. Strong accepted the nomination.

Moved by R. Harder, seconded by S.S. Ahmad, that the nominations be closed.

Motion carried.

J. Strong was acclaimed Chair of the Finance and Resources Committee.

9. Appointment to the Committees by Chair

9.1 Fundraising and Outreach Committee (Membership)

R. Harder (Chair)
J. Strong
K. McManus
D. Charlton (ex-officio)

9.2 Finance and Resources Committee (Membership)

J. Strong (Chair)
S.S. Ahmad
F. Mensink
B. Zubi
K. Coviello (ex-officio)

Moved by K. McManus, seconded by D. Freeman that committees be appointed as above.

Motion carried.

10. Appointment of Southern Ontario Library (SOLS) Representative

Appointment put on hold until July 2020 Board meeting due to absence of F. Mensink who is currently serving as SOLS representative.

11. Closing of appointments

Moved by K. McManus, seconded by D. Freeman, that appointments be closed.

Motion carried.

12. Other Business

L. Clarke informed Board that an AGM is not a required by PLA. It is up to the individual Board whether they wish to hold one, and when they choose to hold it. This will be discussed by Governance Committee who will provide direction.

13. Adjournment

Moved by D. Freeman, seconded by R. Harder, that the meeting be adjourned.

Motion carried.